

HOBOKEN CDBG PROGRAM



**FY 2015-2019 CONSOLIDATED PLAN
&
FY 2018 ANNUAL ACTION PLAN**

PRESENTATION OVERVIEW

- 1. Consolidated Plan and Annual Action Plan**
- 2. Block Grant Overview**
- 3. Previous and Current Year Grant Funding**
- 4. National Objectives**
- 5. Eligible Activities**
- 6. Ineligible Activities**
- 7. CDBG Annual Action Plan Survey**
- 8. CDBG Application Process**
- 9. Subrecipient Selection Process**
- 10. Subrecipient Requirements**

CONSOLIDATED PLAN AND ANNUAL ACTION



**The City of Hoboken
Community Development Block Grant
Consolidated Plan for Program Years 2015-2019
and
One Year Action Plan for Program Year 2015**

CITY COUNCIL ADOPTED MAY 6, 2015

CDBG ENTITLEMENT COMMUNITY

- The **Consolidated Plan** is a plan of three to five years in length, which describes community needs, resources, priorities, and proposed activities to be funded through the CDBG program
- The **Annual Action Plan** describes the specific planned uses for CDBG
- A minimum of two **Public Hearings** are required for participation in the CDBG Program

BLOCK GRANT OVERVIEW

The Community Development Block Grant (CDBG) Program is authorized under Title I of the Housing and Community Development Act of 1974, as amended. The CDBG program was enacted in 1974 under the Housing and Community Development Act.

CDBG grew out of the consolidation of eight categorical programs under which communities competed nationally for funds. The consolidated programs include:

- Open Space;
- Urban Renewal;
- Neighborhood Development Program grants;
- Historic Preservation grants;
- Model Cities supplemental grants;
- Public Facilities loans;
- Neighborhood Facilities grants; and
- Water and Sewer grants.

CDBG ENTITLEMENT COMMUNITY

Program Year 2015: \$1,086,876.00

Public Services Cap (15%): \$163,031.40

Administrative Cap (Adjusted): \$150,000.00

Funds Available For Projects: \$773,844.60

Program Year 2016: \$1,096,150.00

Public Services Cap (15%): \$164,422.50

Administrative Cap (Adjusted): \$75,000.00

**Funds Available For Projects: \$914,627.50 (\$57,900
reprogrammed from 2015)**

CDBG ENTITLEMENT COMMUNITY

Program Year 2017: 999,784

Public Services Cap (15%): \$149,967.60

Administrative Cap (Adjusted): \$50,000.00

**Funds Available For Projects: \$857,241 (\$57,424.60
reprogrammed from 2016)**

Program Year 2018: TBD

<http://federal-budget.insidegov.com//121/2018-Estimate>

CDBG ENTITLEMENT COMMUNITY

Program Year 2018 Estimated Award: \$1,000,000.00

Public Services Cap (15%): \$150,000.00

Administrative Cap (20%): \$TBD

Remaining Funds Available For Projects: \geq \$800,00

NATIONAL OBJECTIVES

All CDBG activities must result in one of the following National Objectives:

- Benefit low- and moderate-income (LMI) persons
- Prevent or eliminate slum & blight
- Meet an urgent need having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community

Regulations located at 24 CFR §570.208 and §570.483

NATIONAL OBJECTIVE: LOW AND MODERATE INCOME

There are 4 ways an activity can satisfy the LMI national objective:

- Area benefit
- Limited clientele
- Housing
- Job creation or retention

Regulations located at §570.208(a)(1-4)

NATIONAL OBJECTIVE: LOW AND MODERATE INCOME

To qualify a project using LMI Area benefit, applicants must determine:

- The service area of activity
- Whether the area is primarily residential
- Whether the activity benefits all residents of the service area
- Whether the area is 51% LMI
- Whether the activity is a public improvement for which assessments will be charged to non-LMI residents

Hoboken, Hudson County, NJ
2010 Census Blockgroups - CDBG Eligible Areas
ACS 2006-2010 Low/Mod Data



Legend

- Blockgroup
- Tract
- Railroads
- City Street/Road



Blockgroups by Low/Moderate Income Percentage

- 0.0% Less than 51%
- 99.9% 51% or More



Mapping by BonData
 245 West High Street
 Hummelstown, PA 17036
 (717) 666-8550
 (c) Copyright 2014

Source: 2014 HUD CDBG Allocation

NATIONAL OBJECTIVE: LOW AND MODERATE INCOME

LMI Limited Clientele activities benefit special populations (senior citizens, homeless shelters, disabled adults)

Activities must meet one of four requirements

- Benefit to clientele who are presumed to be principally LMI
- Requires information that demonstrates 51% of participants are LMI
- Participation limited to LMI only
- Nature and location indicate activity's clientele will primarily be LMI persons.

NATIONAL OBJECTIVE: LOW AND MODERATE INCOME

Limited Clientele Groups Include:

- Abused children;
- Battered spouses;
- Severely disabled adults;
- Homeless persons;
- Illiterate adults;
- Migrant farm workers;
- Elderly persons;
- Persons living with AIDS; and
- Programs with eligibility requirements that limit the benefits of an activity to LMI persons.

NATIONAL OBJECTIVE: HOUSING

Construction of Housing (Within Designated Areas)

Direct Homeownership Assistance

Rehabilitation: Single-Unit Residential

Rehabilitation: Multi-Unit Residential

Public Housing Modernization

Rehabilitation: Other Publicly Owned Residential Buildings

Energy Efficiency Improvements

Acquisition for Rehabilitation

Rehabilitation Administration

Lead Based Paint/Lead Hazard Test

Residential Historic Preservation

NATIONAL OBJECTIVE: JOB CREATION/JOB RETENTION

- Addresses activities designed to create or retain permanent jobs, at least 51 percent of which (computed on a full-time equivalent basis) will be made available to or held by LMI persons.
- Some examples of activities that qualify when at least 51 percent of jobs created/retained will be for LMI persons include:
 - Rehabilitation activity that will correct code violations and enable a business to survive and retain jobs;
 - Financial assistance to a manufacturer for the expansion of its facilities that is expected to create permanent jobs; and
 - Assistance to expand a small house cleaning service with four employees that agrees to hire three additional LMI employees.

CDBG BASIC ELIGIBLE ACTIVITIES

- a) Acquisition
- b) Disposition
- c) Public Facilities and Improvements**
- d) Clearance and Remediation Activities
- e) Public Services**
- f) Interim Assistance
- g) Payment of non-Federal share
- h) Urban Renewal Completion
- i) Loss of Rental Income
- j) Housing Services
- k) Privately Owned Utilities
- m) Construction of Housing
- n) Homeownership Assistance
- o) Economic Development & Microenterprises
- p) Technical Assistance
- q) Assistance to Institutions of Higher Education

CDBG INELIGIBLE ACTIVITIES

- Buildings for the general conduct of government
- General government expenses are ineligible
- Financing for political and/or partisan activities
- Purchase of equipment *(generally)*
- Purchase of personal property *(generally)*
- New housing construction is ineligible *(except under certain conditions)*
- Income payments made to an individual or family for items such as food, clothing, housing, or utilities

HUD 2017 INCOME LIMITS

Income Limits	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
30% of Median Family Income Extremely Low	\$ 18,100	\$ 20,650	\$ 23,250	\$ 25,800	\$ 28,780	\$ 32,960	\$ 37,140	\$ 41,320
50% of Median Family Income Very low-income	\$ 30,100	\$ 34,400	\$ 38,700	\$ 43,000	\$ 46,450	\$ 49,900	\$ 53,350	\$ 56,800
80% of Median Family Low-income	\$ 48,200	\$ 55,050	\$ 61,950	\$ 68,800	\$ 74,350	\$ 79,850	\$ 85,350	\$ 90,850

CDBG ANNUAL ACTION PLAN SURVEY

Question: How important are the following types of Public Services within the City of Hoboken?

- Child Care Centers
- Employment Training
- Health Services
- Homeless Outreach and Shelters
- Legal Services
- Mental Health Services
- Screening for Lead Based Paint/Lead Hazards
- Senior Centers
- Tenant/Landlord Counseling
- Youth Centers

CDBG ANNUAL ACTION PLAN SURVEY

Question: How important are the following types of Public Facilities within the City of Hoboken?

- Asbestos Removal
- Handicapped Centers
- Health Facilities
- Homeless Facilities (not operating costs)
- Neighborhood Facilities
- Senior Centers
- Street Improvements
- Sidewalks
- Tree Planting
- Youth Centers

CDBG ANNUAL ACTION PLAN SURVEY

Most “Important” Public Services

- 1. Health Services**
- 2. Youth Services**
- 3. Mental Health Services**

Most “Important” Public Facilities

- 1. Street Improvements**
- 2. Sidewalks**
- 3. Tree Plantings/Health Centers (tie)**

CDBG ENTITLEMENT COMMUNITY

ORGANIZATIONS FUNDED IN PY 2017

Garden State Episcopal CDC

Hoboken Day Care 100

Hoboken Housing Authority

Hoboken Family Planning

Hoboken Shelter

**(Jubilee Center) All Saints Community Service & Development
Corp**

The Waterfront Project, Inc.

True Mentors

CDBG APPLICATION FOR PROGRAM YEAR 2018

- **Application Announced: Friday, February 2, 2018**
- **Application Deadline: Friday, March 2, 2018 @ 4PM**
- **Contact Christopher Brown for a copy of the CDBG Application:**
cbrown@hobokennj.gov
- **Funding to be determined by Mayor and City Council CDBG Sub Committee**
- **Survey Closes February 12, 2018**
- **Next Public Comment Session: Tentatively scheduled for May, 2018**
- **Annual Action Plan is due to HUD on May 15, 2018, unless HUD allows extension**

CDBG APPLICATION FOR PROGRAM YEAR 2018

- **Evidence of LMI service**
- **Evidence that service/activity is not a duplication**
- **Unduplicated number of people/families/households served**
- **Experience with federal grants**
- **Leveraging other streams of funding**
- **Public Facilities/Infrastructure/Rehab – Realistic Cost Estimate**
- **RECORD KEEPING FOR PROOF OF ELIGIBILITY**

CDBG APPLICATION SCORING CRITERIA

- 1. Activity Need and Justification: 20 Points**
- 2. Cost Reasonableness and Effectiveness: 10 Points**
- 3. Activity Management and Implementation: 30 Points**
- 4. Experience and Past Performance: 10 Points**
- 5. Matching Contributions: 20 Points**
- 6. Application Completeness: 10 Points**

SUBRECIPIENT SELECTION PROCESS

City of Hoboken staff will review all proposals for eligibility and rate the proposals based on their consistency with Scoring Criteria, National Objectives and the strategies and goals of the adopted 5-Year Consolidated Plan.

Approved proposals and their evaluations will be forwarded to the City of Hoboken CDBG Subcommittee for funding priority ranking and recommendations. Recommendations are approved by Mayor and City Council.

CDBG SUBRECIPIENT REQUIREMENTS

- **Subrecipient Agreement must be entered into at the start of the Program Year (July 1, 2018)**
 - Financial Management
 - Documentation and Record Keeping
 - Reporting and Payment Procedures
 - Civil Rights & Affirmative Action
 - Labor Standards
 - Etc.
- **Environmental Review must be completed and submitted to HUD (City Staff)**
- **Quarterly Reports are submitted to City Staff to verify income data**
- **CDBG funds are reimbursed. Advance payments require formal requests and written agreement.**
- **Monitoring visits are scheduled for 3 awardees at least once per year**