

# Transportation Planner

City of Hoboken Department of Transportation and Parking



## General Summary

The City of Hoboken is seeking a Transportation Planner to oversee transportation and parking initiatives within Hoboken’s dynamic, multi-modal environment. Hoboken is a one-square mile city of approximately 54,000 people located on the west bank of the Hudson River directly across from Manhattan and New York City. Hoboken has the highest percent of commuters by transit (approximately 60%) of any city in the United States thanks to rich access to transit, including subway (PATH), bus, commuter rail, light rail, ferry, taxi, and the nation’s 14<sup>th</sup> largest bike share program.

Hoboken has been recognized as a leader in New Jersey in progressive urban transportation policy and street design, including being recognized as a gold-level walk-friendly community by the UNC Highway Safety Research Center and a bronze-level bike-friendly community by the League of American Bicyclists. Hoboken has also received multiple awards for excellence in complete streets and the City’s “Main Street”, Washington Street, has been designated as one of America’s 10 Great Streets by the American Planning Association. Hoboken is also an affiliate member of the National Association of City Transportation Officials (NACTO).

This position will oversee the implementation of transportation and parking initiatives in the City’s Master Plan, Complete Streets Design and Implementation Plan, Parking Master Plan, and Bicycle and Pedestrian Plan, among others. This position will also manage the Hoboken’s Safe Routes to School program, transportation demand management programs, including bike share, car share, and “The HOP” community shuttle bus system, and the City’s exciting new Smart Cities initiative. This position will work closely with the City’s Chief Sustainability and Chief Resiliency Officers to implement such projects. This position will require extensive public engagement, and community outreach, including participation in occasional events or meetings outside of traditional business hours.

## Major Duties and Responsibilities

1. Manage the development and implementation of the City’s Complete Streets Design and Implementation Plan
2. Implement transportation and parking policies, projects, and programs from Hoboken’s various planning studies
3. Collect and analyze crash data, traffic counts, and pedestrian and bicycle counts and develop countermeasures for the City’s Vision Zero initiative
4. Develop, manage, and implement Hoboken’s Safe Routes to School program and initiatives
5. Oversee Hoboken’s Smart Cities Initiative, including smart parking, transportation, and infrastructure projects
6. Manage the City’s bike sharing, car sharing, and community shuttle bus programs
7. Design and implement Hoboken’s Bicycle Network
8. Coordinate and participate in public outreach efforts, including pedestrian and bicycle audits, “tactical urbanism” demonstration projects, public meetings, and other events
9. Conduct parking studies and implement the City’s Parking Master Plan
10. Collaborate on projects with the City’s Resiliency and Sustainability Task Forces
11. Expand the City’s Transportation Demand Management (TDM) program
12. Assist with drafting updates to the Hoboken Municipal Code

## Minimum Qualifications

- Education: graduation from an accredited four-year college or university in transportation or urban planning, transportation engineering, or related field.
- Experience: five (5) years of experience in transportation planning or engineering work, or four (4) years of experience in transportation planning or engineering work with a Master's Degree in a related field.

## Additional Desired Qualifications

- American Institute of Certified Planners (AICP) certification or certification as an Engineer-in-Training in New Jersey or a professional engineer's license valid in the State of New Jersey
- Certification as a Professional Transportation Planner (PTP) by the Transportation Professional Certification Board

## Knowledge, Skills, and Abilities:

- Knowledge of the theories, practices, and principles of transportation systems planning
- Knowledge of the varied transportation problems associated with the growth of urban centers, the movement of goods and people, and other attendant conditions
- Knowledge of best practices in progressive urban street design
- Knowledge of the technical problems associated with comprehensive transportation planning activities
- Knowledge of the techniques used in data collection and surveys, and in other planning and research methods
- Strong proficiency in ArcGIS, Microsoft Excel, Adobe Illustrator, Adobe InDesign, and Adobe Photoshop
- Ability to prepare clear, accurate, and informative reports and studies containing findings, conclusions, and recommendations
- Ability to provide guidance and instruction to planning and support staff
- Ability to conduct research and survey activities
- Ability to assess the social, economic, and land use consequences of transportation projects
- Ability to prepare maps, charts and graphs
- Ability to read, write, speak, understand, and communicate in English sufficiently to perform the duties of this position. American Sign Language or Braille may also be considered as acceptable forms of communication.
- Persons with mental or physical disabilities are eligible as long as they can perform essential functions of the job with or without reasonable accommodation. If the accommodation cannot be made because it would cause the employer undue hardship, such persons may not be eligible.

## Miscellaneous

- Appointee shall be required to possess a driver's license valid in the State of New Jersey
- Appointee shall understand how to operate a bicycle

**Salary:** Negotiable depending on qualifications.

**\*\*Please send resume and cover letter to Michael Kraus at [mkraus@hobokennj.gov](mailto:mkraus@hobokennj.gov)\*\***