

OFFICE OF THE MAYOR  
HOBOKEN CITY HALL  
94 WASHINGTON STREET  
HOBOKEN, NJ 07030  
201-420-2013  
201-420-2096 (FAX)

**OFFICE OF THE  
MAYOR  
DAWN ZIMMER, MAYOR**

# Fax

<b>To:</b> Commissioner Lori Grifa	<b>From:</b> Mayor Dawn Zimmer
<b>Fax:</b> 609-984-6696	<b>Pages:</b> 3
<b>Phone:</b> 609-292-6420	<b>Date:</b> October 1, 2010
<b>Re:</b> Checklist	<b>CC:</b>

Urgent     For Review     Please Comment     Please Reply     Please Recycle

City of Hoboken Responses  
Local Government Best Practices Checklist

Thank you.

General Management

- 1. No
- 2. Yes
- 3. No
- 4. No
- 5. Yes (to all, A-F)
- 6. Yes

Personnel

- 1. Yes
- 2. Yes
- 3. No
- 4. Yes
- 5. NA\*\*
- 6. No
- 7. Yes
- 8. Yes
- 9. Yes
- 10. No
- 11. Yes
- 12. No

Procurement Policies

- 1. No
- 2. Yes
- 3. Yes
- 4. Yes
- 5. Yes

Financial Standard

- 1. No
- 2. No
- 3. Yes
- 4. No
- 5. Yes
- 6. NA\*\*
- 7. NA\*\*
- 8. Yes
- 9. Yes
- 10. No
- 11. No
- 12. Yes

13. No

Budget Preparation

- 1. NA\*
- 2. NA\*
- 3. Yes
- 4. NA\*
- 5. NA\*
- 6. NA\*
- 7. NA\*
- 8. NA\*
- 9. NA\*
- 10. NA\*

Budget Presentation

- 1. No
- 2. No
- 3. No
- 4. No
- 5. No

Public Safety

- 1. Yes
- 2. Yes
- 3. Yes
- 4. Yes
- 5. Yes
- 6. Yes
- 7. Yes

Public Works

- 1. No
- 2. Yes
- 3. Yes
- 4. No
- 5. No
- 6. Yes

Health

- 1. Yes
- 2. Yes
- 3. Yes

### Energy and Utilities

1. Yes
2. Yes
3. Yes
4. Yes
5. Yes
6. Yes

### Municipal School Relations

1. No
2. Yes
3. No
4. No

\*Due to the State Fiscal Monitor takeover in 2008 and previous misappropriation of funds, data will not be accurate. We will follow this model moving forward. Additionally, because we are in the middle of a transitional year budget (TY2010), we would be unable to compare the current six month data with historical data.

\*\*In progress

*Erin D. Stephens*  
CFO  
City of Hoboken